

## *Dear Oversize Baltic Partner!*

*We have a pleasure to invite you to an Kick-off meeting, which will take place on 22<sup>nd</sup> – 23<sup>rd</sup> of September, 2009 at Klaipeda Science and Technology Park in Klaipeda, Lithuania*

*We would also like to invite all of you arriving already on Monday, 21st September to an informal get-together and dinner at the Hotel Restaurant “San Marino” at 19.30 o’clock,*

Currently, in the absence of European harmonization in Oversize Transportation field, international transporters are confronted with a panoply of rules and procedures, for instance on vehicle escorts, the time frames allowed, authorized speeds, etc. for obtaining an oversize road transport permit. This varies from state to state or sometimes even from region to region. Often, this result in delays and difficulties for carriers to make precise cost calculations or to meet their contractual obligations to shippers and customers..

An international initiative group initiated project Oversize Baltic with intention to solve some oversize cargo transportation problems and received positive assessment and approval for ERDF-funding by the Steering Committee of the South Baltic Cross-border Co-operation Programme: “The project addresses a genuine cross-border problem which cannot be solved on national basis. The result is cross-sectoral i.e. of integrated and will be obtained by co-operation of port authorities with research institution under auspices of public structure supporting innovation fostering. The project offers added value for strengthening of the SB competitive position. The project is characterized by: strong cross-border impact, appropriate action plan, clear budget and efficient management structures” (extract from approval letter).

In relation to the meeting, the project administration group is offering a meeting with the project partners to explain the conditions that were set for the project, as well as to discuss unclear issues.

*You are very welcome to attend this event,  
it will be an instructive kick-off for the Oversize Baltic project! The attached Agenda informs you of the contents of the meeting and the travel and accommodation arrangements. Please inform us about your participation in the above-described events by 15<sup>th</sup> of September at the latest! (Please use the registration form)*



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# PROGRAM DAY 1

## ARRIVAL TO PALANGA AIRPORT

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19.30 DINNER at Restaurant "San Marino"  
Informal get-together

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# PROGRAM DAY 2

Day 2 includes the reporting and operating system for the project presentation, workshop on setting the projects activities, deliverables and deadlines to the project's web management tool and discussion on scope of work and structure of Component 3- Oversize transportation strategy development.

There will be also project agreements signed.

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| 09.00 | REGISTRATION AND COFFEE   | □ |
| 09.30 | WELCOME TO KLAIPEDA SCIENCE AND TECHNOLOGY PARK<br>Ms Roma Stubriene, Lead Beneficiary, Director of Klaipeda Science and Technology Park  |   |
| 09.35 | PRESENTATIONS BY PROJECT STAFF<br>Project activities, financial matters, reporting procedures, audit etc.<br>Mr Andrius Sutnikas, Project Co-ordinator<br>Ms Sigita Paulaviciene, Information Officer |   |
| 10.15 | SETTING THE PROJECT MANAGEMENT BOARD REGIONAL MANAGERS  |   |
| 10.30 | COFFEE BREAK  |   |
| 10.45 | PRESENTATION OF EasyWay VIKING A3<br>Developing a co-operation background with Oversize Baltic<br>Mr Arne Lindeberg, Chair EasyWay Viking A3 – to be confirmed  |   |
| 11.15 | WORKSHOP - "ACTIVITIES, DELIVERABLES AND DEADLINES"<br>Presentation of the web management tool and discussion on scope of work by partners<br>Mr Andrius Sutnikas, Project Co-ordinator               |   |
| 13.00 | LUNCH BREAK   |   |
| 14.00 | WORKSHOP - "ACTIVITIES, DELIVERABLES AND DEADLINES"<br>Presentation of the web management tool and discussion on scope of work by partners<br>Mr Andrius Sutnikas, Project Co-ordinator               |   |
| 15.30 | SIGNING OF THE PARTNERSHIP AGREEMENTS<br>End of the meeting   |   |
| 16.00 | SEE KLAIPEDA<br>Guided sightseeing in Klaipeda Oldtown (approx. 2 hours)  |   |
| 19.00 | DINNER  |   |

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## PROGRAM DAY 3

Day 3 is dedicated to set the informational scope for the Oversize strategy development framework to meet the needs and expectations of all involved parties.

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- 09.00 MORNING AND COFFEE
- 09.30 PRESENTATION ON SCOPE OF WORK FOR COMPONENT 3  
Mr Anatoli Beifert, Leader of Component 3
- 10.00 TRIPLE HELIX WORKSHOP TO SET THE AGREEMENT FOR OVERSIZE STRATEGY  
DEVELOPMENT FRAMEWORK  
Moderator - Mr Andrius Sutnikas, Project Co-ordinator
- 12.00 CONCLUSION AND THANKS! □
- 12.10 LUNCH
- DEPARTURE FOR PALANGA AIRPORT

OVERSIZE BALTIC

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## PRACTICAL INFORMATION

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### Travel arrangements

Klaipėda city has a well developed internal and international transport system. The airport PALANGA is situated 30 km away out of the city. Hereby we provide some options how to reach Palanga airport:

From COPENHAGEN / Denmark

29.03.09-18.10.09	••••••7	08:30	10:35	SK2742	CR2	SAS	
29.03.09-23.10.09	12345•7	22:05	00:30	SK2744	AT5	SAS	□
27.06.09-15.08.09	•••••6•	20:00	22:10	SK2744	CR2	SAS	
29.03.09-18.10.09	••••••7	12:30	14:40	SK2746	CR2	SAS	
30.03.09-23.10.09	12345••	14:10	16:20	SK2746	CR2	SAS	
04.04.09-24.10.09	•••••6•	11:45	13:35	SK2746	CR2	SAS	

From RIGA / Latvija

20.04.09-24.10.09	1•••••6•	07:40	08:25	BT031	F50	airBaltic	
01.04.09-23.10.09	12345•7	19:15	20:00	BT033	F50	airBaltic	
21.07.09-23.10.09	123456•	11:30	12:15	BT035	F50	airBaltic	

Please check the connecting flights from your departure airports and inform the Lead Beneficiary about your arrival time in Registration Form . After we will have your arriving time there will be connection to your hotel provided by LB.

From PALANGA airport Klaipėda can be reached by bus or taxi to Palanga resort, and furthermore to Klaipeda and it takes about 30 min. If you arrive late in the evening to PALANGA airport, than the best way to take a taxi to Klaipeda directly.

From Vilnius, the capital of Lithuania, there are two options to reach Klaipeda: by bus or by train. The distance from Vilnius to Klaipėda is about 320 km. The trip by train takes 5 hours, and by bus about 4 hours, but in advance to go by bus it is preferable, because of bigger frequency of the routes.

The price of the ticket per person from Vilnius to Klaipeda going by bus is about 52 LITAS, (1 EURO – 3,45 LT).

## Accommodation

There is the following suggestion for accommodation in Klaipėda:

**Hotel Europa Royale** ([www.europaroyale.com/klaipeda](http://www.europaroyale.com/klaipeda) )

Single room price per night 80 EUR (Buffet breakfast, VAT are included in the price of the room).

***Please, fill in the registration form and all accommodation arrangements will be done for you by organizers.***

## Events

On 21 September get-together party is organized at the Hotel Europa Royale restaurant "San Marino", an elegant dining room, focusing on the mouthwatering Italian produce. Dinner will be served for all arrived on Monday.

On 22 and 23 September the venue of the partner meeting is planned at Klaipėda Science and Technology Park (The address: Herkaus Manto str. 84, LT – 92294, Klaipėda, Lithuania). □  
Transport from hotel to the venue of the meeting is organized – please ask at the reception.

A map you can find here:

<http://maps.google.com/maps/ms?ie=UTF8&hl=lt&msa=0&ll=55.72943,21.13409&spn=0.067857,0.153637&z=13&msid=113375679895794194068.000471684aa4367500584>

On 22 September is planned dinner which will take place at the cocktail bar and exotic food restaurant VIVALAVITA. Bar-restaurant in martini style invites you to taste gourmet dishes on the vertiginous 70 metres height, from which you can see through the window of the twentieth floor sights of Baltic Sea and Klaipeda Old Town. Representative of organizer will take you for dinner from the hotel at 18.50.

## Contact person for your questions:

Sigita Paulaviciene  
[oversizebaltic@kmtpl.lt](mailto:oversizebaltic@kmtpl.lt)  
+370 46 390857